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Teaching Effectively - Learning Successfully

Alex Ayers, Ed.D.
Superintendent of Schools

Dennis Holmes
Associate Superintendent
for Instructional Support

Carl Fox
Purchasing Manager

March 29, 2023

To: Board of Trustees

From: Dennis Holmes *Dennis Holmes*
Associate Superintendent for Instructional Support

Re: **Award for New High Speed Black and White Copier for Print Shop**

The following bids were received:

Bidder	New Unit Cost
A&B Business Inc.	\$47,746.33
Ricoh USA	\$49,252.69
The Office Shop, Inc.	\$58,996.39
The Office Shop, Inc. (Alternate)	\$58,996.39
Xerox Business Solutions	\$65,705.10
Atlas Premier Service	\$63,230.00
Marco Technologies, Inc.	\$46,463.30

Note: A&B will have technicians based out of Gillette for service issues. Surplus existing copier asset #540727 by trading into A&B Business Equipment.

Funding Source: General Fund – Capital Equipment.

Recommendation: Award to A&B Business Inc. in the amount of \$47,746.33.